

O.M. MANUFACTURING PHILIPPINES, INC.

MINERALS GRIEVANCE MECHANISM PLATFORM

PURPOSE OF THE PLATFORM:

The purpose of this platform is to define on how to properly address and the management of grievances received from O.M. Manufacturing Philippines, Inc. (OMMPI) stakeholders as an early-warning risk-awareness system, to be alerted of risks in our supply chain. The platform, provides an avenue for stakeholders to voice their concerns and how grievances will be managed by the company.

SCOPE:

This platform applies to our internal and external stakeholders; our employees and any interested parties (affected persons or whistle-blowers) to voice out their concerns regarding the circumstances of mineral extraction, trade, and handling of minerals (3TG – Tin, Tungsten, Tantalum and Gold) from a conflict-affected and high-risks area.

REPORTING CHANNEL:

Various ways to vocalize grievances formally include:

- Via Telephone
Any interested party may call OMMPI during office hours at Telephone number 00-63-46-4372320 and may request to speak to any company officer.
- Via E-mail
Grievances can be sent to OMMPI official e-mail address at ommgphils@omp.com.ph
- Via In-Person
Any interested party can voice their grievance personally to any company officer.

GRIEVANCE MECHANISM PROCESS:

- Receive Grievance
- Record to Internal and External Grievance Register
- Report to Senior Manager or Top Management
- Investigate (Make a Corrective and Preventive Action)
- Closure